

Louisiana State Board of Examiners of Psychologists
4334 S. Sherwood Forest Blvd., Suite #C-150, Baton Rouge, LA 70816
Friday, October 18, 2024

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LSBEP will convene an in-person meeting at the Office of the Board located at 4334 S. Sherwood Forest Blvd., Suite #C-150, Baton Rouge, LA 70816. Until further notice, open meetings will continue to be live-streamed via Zoom to allow for public citizens and/or licensees to observe Board Meetings. NOTE, the board does not have the resources to manage both an online meeting and an in-person meeting, therefore two-way communication is not an option. Public comments on agenda items may be mailed to the Board; or members of the public may attend in-person to comment on docketed agenda items.

If attending via Zoom Webinar, you are encouraged to test your ability to use [Zoom.us](https://zoom.us) and your internet connection ahead of this meeting. All efforts have been and will continue to be made to provide for the observation of the meeting. However, should you have difficulties entering the Open Meeting using your computer, LSBEP cannot provide personal technical support.

To Join: https://us02web.zoom.us/j/82507059591?pwd=ecboDCWAcFEbJxz_zXEETBpZ-82zps.1
Passcode: S46L5k Or One tap mobile: US: +13017158592, 82507059591#, *143629# or +13126266799, 82507059591#, *143629# Or Telephone: Dial(for higher quality, dial a number based on your current location): US: +1 301 715 8592; +1 312 626 6799; +1 929 205 6099; +1 253 215 8782; +1 346 248 7799 or +1 669 900 6833 Webinar ID: 825 0705 9591 Passcode: 143629

9:00 a.m. OPEN MEETING

- A. CALL TO ORDER**
- B. DECLARATION OF PURPOSE**
- C. REVIEW AND APPROVAL OF AGENDA**
- D. COMMITTEE AND LIAISON REPORTS:** The Board will receive reports from the following:
 - 1. Executive Committee Report**
 - a. Operations/Updates (J. Monic)
 - b. Renewal Report: Open July 1, 2024
 - 2. Finance Committee**
 - a. Quarterly Financial Report (J. Monic)
 - b. Annual Financial Report Prepared by Griffin & Furman, LLC
 - c. Legislative Financial Audit Report (Fiscal Year Ending 6/30/2024) Prepared by Pinell & Martinez, LLC
 - 3. Continuing Professional Development Committee**
 - 4. Oral Examination Committee**
 - 5. Legislative Oversight Committee**
 - a. Report on 2024 Regular Legislative Session: Impacts/mandates on LSBEP
 - 6. Complaints Committee**
 - a. Complaint Committee Report (C. Newton)
 - 7. Jurisprudence Examination Committee**
 - 8. Public and Professional Outreach Committee**
 - 9. Liaison to Professional Organizations**
 - 10. Long Range Planning Committee**

E. CONSENT AGENDA

1. Review and consideration of item removal.
2. Items of consideration for affirmation, ratification, adoption, approval and conferral:

Minutes (Approval): October 20, 2023, December 15, 2023, January 18-19-2024, March 15, 2024

Financial Statements Received (Affirm and Ratify): Monthly Financials: General Ledger, Balance Sheet, Budget vs. Actual, Profit & Loss for the months of February 2024 – June 2024.

a. **Minutes (Approval):**

Minutes: July 19, 2024; Minutes: September 20, 2024

b. **Financial Statements Received (Affirm and Ratify):**

Monthly Financials: Statement of Assets, Liabilities, & Equity (Modified Cash Basis); Statement of Revenues & Expenses (Modified Cash Basis); Statement of Revenues & Expenses- Budgetary Comparison (Modified Cash Basis) Months of June, July, August, September 2024.

c. **Temporary Registrations approved (Affirm and Ratify):**

Name	State of Residence	Reviewer	Date of review/Result
Bennett, Sarah	Washington D.C	J.Monice	8/19/2024 Approved
Schaffer,Vickie	Texas	J.Monice	8/27/2024 Approved
Natalia Vallejos	Maryland	J.Monice	10/15/2024 Approved
Matthew Mendel	North Carolina	J.Monice	10/15/2024 Approved
Margarita Diaz	Texas	J.Monice	10/4/2024 Approved

d. **Review Supervised Practice Plan (Affirm and Ratify):**

Applicant	Supervisor	Reviewer	Date of review/Result
McCLINTOCK,Lauren	Russell Anderson	M.Moore	8/30/2024 Approved

e. **Review for Candidacy Status and issued Provisional Licensure (eligible for EPPP) (Affirm and Ratify):**

Candidate	Supervisor	Reviewer	Date of review/Result
HALEY,Paige	Michael Chafetz	M.Moore	7/31/2024 Approved/Invite for EPPP
McCLINTOCK,Lauren	Russell Anderson	M.Moore	9/9/2024 Approved/Invite for EPPP

f. **Review for Candidacy Status (eligible for EPPP) (Affirm and Ratify):**

Candidate	Reviewer	Date of review/Result
MATHIS, Emily	M.Moore	7/31/2024 Invite to EPPP

g. **Review for Oral Examination Scheduling (Affirm and Ratify):**

Candidate	Reviewer	Date of review/Result
BUI, Joy	S.Sam	8/21/2024 Invite for Oral exam
CATANZARITE, Kaitlyn	M.Holcomb	8/6/2024 Invite for Oral exam
CARLEW, Annelizabeth	S.Sam	8/6/2024 Invite for Oral exam
BLANCHARD, Halley	M.Moore	8/19/2024 Invite for Oral exam
SMITH, Allison	M.Moore	8/19/2024 Invite for Oral exam
HOLLAS, Kristen	M.Moore	8/19/2024 Invite for Oral exam

LANTIER, Katherine	M.Moore	8/19/2024 Invite for Oral exam
SCURRIA, Alyssa	M.Moore	8/19/2024 Invite for Oral exam
LEAVEY, Jamie	S. Sam	8/27/2024 Invite for Oral Exam

h. Reciprocity Review for Face to Face Scheduling (Affirm and Ratify):

Candidate	Reviewer	Date of review/Result
SULLIVAN-BACA, Erin	M.Moore	7/31/2024 Invite for Face to Face
FREEBURG, Amyanne	M.Holcomb	8/6/2024 Invite for Oral exam

i. Oral Examination Licensure recommendations of applicants and candidates who have completed all licensing requirements, including passing LSBEP's Jurisprudence and Oral Examinations (Board Conferral):

Name	Declared Specialty	Date of Examination	Examining Members
None to report			

j. Reciprocity Licensure recommendations for Board conferral of applicants and candidates who have completed all licensing requirements, including passing LSBEP's Jurisprudence and Face to Face Interview:

Name	Declared Specialty	Date of Examination	Examining Members
None to report			

k. License Reinstatements for Board conferral:

Name	Reviewer	Date of review/Result
Patricia Aptaker, Ph.D.	T. Sam	8/14/24 – Reinstatement Approved
Cheryl Knight, Ph.D.	T. Sam	8/14/24 – Reinstatement Approved
Eban Walters, Ph.D.	T. Sam	8/16/24 – Reinstatement Approved
Maria Vazquez, Ph.D.	S. Woods-Smith	8/16/24 – Reinstatement Approved
Sam Allouche, Ph.D.	S. Woods-Smith	8/16/24 – Reinstatement Approved
David Kutz, Ph.D.	T. Sam	8/21/24 – Reinstatement Approved
Wayne Stewart, Ph.D.	T. Sam	8/21/24 – Reinstatement Approved
Natalie Cahill, Ph.D.	S. Harness	8/23/24 – Reinstatement Approved
Sean Ransom, Ph.D.	T. Sam	8/27/24 – Reinstatement Approved
Stacey L. Johnson, S.S.P	Chenier, Pursell, Hebert	9/4/24 – Reinstatement Approved
Courtney Creppel, S.S.P.	Chenier, Pursell, Hebert	9/4/24 – Reinstatement Approved
Adam Winter, Ed.S.	Chenier, Pursell, Hebert	9/4/24 – Reinstatement Approved

l. Continuing Professional Development Reviews (Affirm and Ratify):

Name	Review Type	Reviewer	Date of review/Result
None to report			

m. Respecializations of Licensed Psychologists:

Name	Respecialization Area	Reviewer	Date of review/Result
None to report			

n. LSSP Committee Recommendation for Licensure:

Name	Reviewer	Date of review/Result
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Breiah L. Daniels-Charles, S.S.P.	Chenier, Pursell, Hebert	9/4/2024 – Recommended for Licensure
Rachelle M. Schuck, S.S.P.	Chenier, Pursell, Hebert	9/4/2024 – Recommended for Licensure

o. Application for Registration of an Assistant to a Psychologist:

Primary Supervisor	ATAP NAME	Supervisors(S)	Date of review/Reviewer
Laura Brown	Thais Wise	none	8/20/2024/ TSS - Approved
Adrienne Brennan	Kayli McLaughlin	None	8/22/2024/ TSS - Approved
Jackyln Ruhl	Mishell Prem	None	8/22/2024/ TSS- Approved
Erin Reuther	Celeste Reames	None	8/22/2024 / TSS - Approved
Sarah Dean	Emily Brickell	None	8/22/2024/ TSS - Approved
Randee Booksh	Katherine Boudreaux	None	8/22/2024/ TSS - Approved
Jane Morton	Madisynn Moss	Emily Boudreaux Phillip Richard	8/30/2024/TSS – Approved
Matthew Holcomb	Veronica Dow	Kevin Bianchini James McAbee Megan Alsop Kevin Greve Lauren Rasumussen	8/28/2024/TSS - Approved
Barbara Phillips	Shawanda Woods-Smith	None	8/27/2024 - Approved M.Moore
Matthew Holcomb	Paris Williams	Kevin Bianchini James McAbee Megan Alsop Kevin Greve Lauren Rasumussen	8/30/2024/ TSS - Approved
Matthew Holcomb	Paris Williams	Kevin Bianchini James McAbee Megan Alsop Kevin Greve Lauren Rasumussen	8/30/2024/ TSS - Approved
Diane Franz	Jamaica Humphreys	Michelle Niemeier Hillary Becker	8/30/24024/ TSS - Approved
Adrienne Brennan	Amie Johnson	Lisa Gallagher Corrinn Johnson Amy Henke Kristen Callahan Roberto Varela	8/30/2024 / TSS - Approved
Adrienne Brennan	Catherine Neal	Lisa Gallagher Corrinn Johnson Amy Henke Kristen Callahan Roberto Varela	8/30/2024 / TSS - Approved
Victoria Butler	Mandi Musso	None	10/15/2024 (Transfer within agency) JMonic Approved

p. **Miscellaneous:**

Action		Reviewer	Date of review/Result
None			

**** FILE REVIEWS: All file reviews are conducted independently.**

3. Call for objections/approval of Consent Agenda

F. **EXECUTIVE SESSION**

1. **SUPERVISION AND CREDENTIALS REVIEW COMMITTEE File**

Reviews [LSA-R.S. 42.17.A(1)]:

- a. Eshonda S. Kirk, ATAP Review (Supervisor, Shawanda Woods-Smith)
- b. Katelyn M. Duplantis, ATAP #10056 (Supervisor, Carmen Broussard)
- c. Alicia Marks Williams, Ph.D. – Reinstatement Review
- d. Andrew Swantek, Psy.D. – LP Application Review
- e. Katherine A. Thomas, Ph.D. – Temporary Registration
- f. Brett E. Valette, Ph.D. – Temporary Registration

2. **COMPLAINTS [LSA-R.S.42.17.A(4)]**

- a. P24-25-08NP – Recommendation for dismissal.
- b. NP23-24-09LSSP – Recommendation for dismissal
- c. C24-25-10P – Recommendation for dismissal
- d. C24-25-11NP - Recommendation for dismissal
- e. P24-25-04B and P24-25-09NP – Tentative Settlement

11:30 a.m. **OPEN MEETING**

NOON – 1:00 p.m. **Working Lunch**

G. **EXECUTIVE SESSION** – The Board will consider motions offered following Executive Session.

H. **PUBLIC COMMENTS PERIOD** - The Board will receive public comments at this point in the meeting, no more than 3 minutes will be allowed per individual.

I. **DISCUSSION/ACTION ITEMS**

1. P19-20-15B – Status/Docket for Hearing/Request for Board Member Conflict Statements (CPN)
2. P20-21-10B (part 2); P21-22-14C; P21-22-15C – Status/Docket for Hearing/Request for Board Member Conflict Statements (CPN)
3. Review Legislative Financial Audit (6/30/2024) and Annual Financial Report for discussion and consideration of any policy or budgetary considerations.
4. LEASE: 4334 S. Sherwood Forest, Blvd., Suite C-150/175. Continuing issues with leased property including water intrusion (ceiling/floor), mold allergens, regular maintenance requests, HVAC system in waiting room/board room.
5. BUDGET:
 - a. Draft Revised 2023-24 Ensuing 2024-25. Consider Resolution to Adopt.

- b. Amended Pay Agreement, Courtney P. Newton
- 6. Covalent Logic - Phase II Development of ATAP Registration and Renewal
 - a. Review paper process/application forms
 - b. Consideration for program logic and limitations of CMS related to the renewal workflow/design of the ATAP renewal process.
 - c. Develop reinstatement application components and workflow.
- 7. ASPPB Dallas, TX on October 31, -November 2, 2024 –
 - a. Review and discuss Board position on the motion from the Texas Board of Examiners of Psychologists petition to amend ASPPB Bylaws to be adopted and the Annual Meeting of Membership
 - b. Update on Texas Behavioral Health Executive Counsel, 6/25/2024 Complaint Against ASPPB for Anti-Competitive Practices and Unlawful Restraint of Trade.
 - c. 2024 Nominees for President-Elect, Secretary-Treasurer and Member-at-Large
- 8. LSSP Committee
 - a. Recommendations from 10/9/24 Meeting to adopt revisions to the Louisiana Administrative Code, Title 46:LXIII.Psychologists, Chapters 31. Definitions and Chapter 33. Definition of Applicant for Licensure to add legacy and reciprocity licensing provisions.
 - b. Presentation to LSPA Conference (Nov. 6-8, 2024) and conference table.
- 9. POLICY:
 - a. Board Refund Policy
 - i. Procedures for handling requests for refunds and disputes.
 - b. Time Tracking and Rate Approval for calculation of reimbursement costs of contract employees and in house attorney/staff pursuant to La. R.S. 37:2359.C.(1), C.(2), and C.(3)*
 - c. Complaint Process Policy*
- 10. RULEMAKING:
 - a. Status on Master's Level Licensure (Licensed Psychological Associate) regulations.
- 11. Discussion for potential LSBEP Facebook Page to update meetings, task forces, conventions, etc.
- 12. Reciprocity Agreement with Oklahoma and Texas*
- 13. RULES:
 - a. Chapter 8: Continuing Professional Development
- 14. POLICY DISCUSSION/MOTIONS:
 - a. This was tabled last meeting, be prepared to consider draft at October Meeting.
 - b. Board Member Self-governance – discussion to adopt policy requested by Dr. Michelle Moore

Old Business

ADJOURN

NOTICE: LA R.S. 42.14.D. Public comments – In accordance with LA R.S. 42.14.D., the LSBEP shall allow public comments at any point during a meeting of the LSBEP prior to action on an agenda item upon which a vote is to be taken. Individuals who wish to comment on a matter must sign in and state their intent to comment on a matter.